| **Add name of Project Stakeholder Engagement and Communication Action Plan (SECAP): ADD Period Covered** | | | | | | | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of Component & Activity** | **Key Stakeholder Groups** | | | **Purpose & Type of Engagement/**  **Communication** | | | **Date(s) of Engagement** | | **Persons Responsible** | | | **Notes** | | **Expected Outcomes of Engagement** | | | **Actual Outcomes, next steps & lesson learned** | |
| **Component 1: Add Name of Component** | | | | | | | | | | | | | | | | | | |
| **1.1 Add name of subcomponent** | | | | | | | | | | | | | | | | | | |
| Name of Activity |  | | |  | | |  | |  | | |  | |  | | |  | |
| Name of Activity |  | | |  | | |  | |  | | |  | |  | | |  | |
| **1.2 Add name of subcomponent** | | | | | | | | | | | | | | | | | | |
| Name of Activity |  | | |  | | |  | |  | | |  | |  | | |  | |
| Name of Activity |  | | |  | | |  | |  | | |  | |  | | |  | |
| **1.3 Add name of subcomponent** | | | | | | | | | | | | | | | | | | |
| Name of Activity |  | | |  | | |  | |  | | |  | |  | | |  | |
| Name of Activity |  | | |  | | |  | |  | | |  | |  | | |  | |
| **Component 2: Add Name of Component** | | | | | | | | | | | | | | | | | | |
| **Subcomponent 2.1: Add name of subcomponent** | | | | | | | | | | | | | | | | | | |
| Name of Activity |  | |  | | |  | |  | | |  | |  | | |  | |
| Name of Activity |  | |  | | |  | |  | | |  | |  | | |  | |
| **Subcomponent 2.2: Add name of subcomponent** | | | | | | | | | | | | | | | | | |
| Name of Activity |  | |  | | |  | |  | | |  | |  | | |  | |
| Name of Activity |  | |  | | |  | |  | | |  | |  | | |  | |
| **Name of Component & Activity** | **Key Stakeholder Groups** | | **Purpose & Type of Engagement/**  **Communication** | | | **Date(s) of Engagement** | | **Persons Responsible** | | | **Notes** | | **Expected Outcomes of Engagement** | | | **Actual Outcomes, next steps & lesson learned** | |
| **Component 3: Add Name of Component** | | | | | | | | | | | | | | | | | |
| **Subcomponent 3.1: Add name of subcomponent** | | | | | | | | | | | | | | | | | |
| Name of Activity |  | |  | | |  | |  | | |  | |  | | |  | |
| Name of Activity |  | |  | | |  | |  | | |  | |  | | |  | |
| **Subcomponent 3.2: Add name of subcomponent** | | | | | | | | | | | | | | | | | |
| Name of Activity |  | |  | | |  | |  | | |  | |  | | |  | |
| Name of Activity |  | |  | | |  | |  | | |  | |  | | |  | |
| **Subcomponent 3.3: Add name of subcomponent** | | | | | | | | | | | | | | | | | |
| Name of Activity |  | |  | | |  | |  | | |  | |  | | |  | |
| Name of Activity |  | |  | | |  | |  | | |  | |  | | |  | |
| **Subcomponent 3.4: Add name of subcomponent** | | | | | | | | | | | | | | | | | |
| Name of Activity |  | |  | | |  | |  | | |  | |  | | |  | |
| Name of Activity |  | |  | | |  | |  | | |  | |  | | |  | |
| **Component 4: Add Name of Component** | | | | | | | | | | | | | | | | | |
| Name activities involving project beneficiaries |  |  | | |  | | |  | |  | | | | |  |  | |