**Marshall Islands Maritime Investment Project**

**Stakeholder Engagement Information Sheet**

**Purpose**

This form is intended to ensure an accurate record of all stakeholder engagement and consultation events held during the implementation of the Marshall Island Maritime Investment Project (MIMIP). It is intended to provide summary level information with emphasis on identifying any environmental or social risks or negative impacts related to the Project as well as follow-up actions required. This Information Sheet is part of the monitoring and reporting system for implementation of the MIMIP Stakeholder Engagement Plan (SEP). See: <https://www.ciudidasafeguards.com/mimip-sg-instruments>

**Instructions**

This form should be completed by the CIU Staff, MIMIP PIU Staff or MIMIP Consultants responsible for conducting the consultation and a copy provided (electronic or hard copy) to MIMIP Project Manager within 5 working days following the event. The Project Manager will then: i) ensure follow-up actions are carried in a timely manner, ii) file the Information Sheet in the Project Stakeholder Engagement Registry housed at the PIU, and iii) forward a copy to the CIU Safeguards Team.

CIU Safeguards personnel will compile contained information into a separate report as input to MIMIP 6-monthly reporting.

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| 1. **Stakeholder Group Consulted:**
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| 1. **Purpose of Consultation:**
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| 1. **Date and Time of Consultation:**
 |
| 1. **Location of Consultation:**
 |
| 1. **Total Number of Participants Present: # of Men # of Women**

 *Please attach attendance sheet and photos of consultation session* |
| 1. **Were all expected groups of stakeholders present at this consultation, includng vulnerable and marginalized groups of people ? Yes No**

*If no, which groups of people were not adequately represented?* |
| 1. **Consultation Approach and Methods**
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| 1. **Name of Organization and Persons Facilitating Consultation**
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| 1. **Names of Project and Government staff present at Consultation**
 |
| 1. **Were project information materials provided at consultation? Yes No**

 *If yes, please attach copy of PPT or written material* |
| 1. Was the consultation session recorded? **Yes No**

 *If yes, where is the recording stored?* |
| 1. **Main topics covered at consultation:**
 |
| 1. **Where participants provided with information about the project Grievance Redress Mechanism, including contact information? Yes No**

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| 1. **Were any specific complaints or concerns raised at the consultation about any aspect of the project? Yes No**

 *If yes, please process this issue using the Project GRM.* |
| 1. **Is a separate report on this consultation being prepared? Yes No**

 *If yes, when is separate report being prepared and by whom?* |
| 1. **Summary of stakeholder feedback:** *Please attach additional pages as needed*
 |
| *Include feedback on i) perceived benefits of project activity; ii) potential negative or harmful impacts on people (including vulnerable and marginalized groups), the environment, the culture or the economy, and iii) suggestions to address negative impacts and/or enhance benefits* |
| 1. **Follow-up Action Required**

*Specify when each follow-up will be undertaken and by who* |
| **Name of Person who completed this from:****Position:****Date:** |

**MIMIP Stakeholder Consultation: Attendance Sheet**

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| **Name** | **Male (M)****Female (F)** | **Organization****and Position** | **Contact Information****(phone and email)** |
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